

SeQuent Scientific Limited

Regd. Office: 301, 3rd Floor, Dosti Pinnacle, Plot No. E7, Road No. 22, Wagle Industrial Estate, Thane (West) - 400 604, Maharashtra, India.

Tel No.: +91 22 4111 4777 | **CIN:** L99999MH1985PLC036685

Website: www.sequent.in | **Email:** investorrelations@sequent.in

Notice

NOTICE is hereby given that the Thirty Seventh Annual General Meeting ('AGM') of the Members of SeQuent Scientific Limited (the '**Company**') will be held on Tuesday, September 20, 2022 at 04:00 p.m. (IST) through Video Conferencing ('**VC**') / Other Audio Visual Means ('**OAVM**') to transact the following businesses:

Ordinary Business:

Item No. 1: Adoption of Audited Financial Statements for the Financial Year ended March 31, 2022

To receive, consider, approve and adopt:

- the Audited Standalone Financial Statements of the Company for the Financial Year ended March 31, 2022, together with the reports of Board of Directors and Auditors thereon; and
- the Audited Consolidated Financial Statements of the Company for the Financial Year ended March 31, 2022, and the Report of the Auditors thereon.

Item No. 2: Appointment of Director

To appoint a Director in place of Mr. Neeraj Bharadwaj (DIN: 01314963), who retires by rotation and being eligible, offers himself for re-appointment.

Item No. 3: Appointment of Director

To appoint a Director in place of Mr. Rahul Mukim (DIN: 06996915), who retires by rotation and being eligible, offers himself for re-appointment.

Special Business:

Item No. 4: Ratification of remuneration payable to M/s. Kirit Mehta & Co., Cost Accountants, Mumbai, Cost Auditors of the Company for the Financial Year ending March 31, 2023

To consider and if thought fit, to pass with or without modification(s), the following resolution as an **Ordinary Resolution**:

"RESOLVED THAT pursuant to the provisions of Section 148 and other applicable provisions, if any, of the Companies Act, 2013 read with Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), the remuneration not exceeding ₹3,85,000/- (Rupees Three Lakhs Eighty Five Only) plus applicable tax and reimbursement of out of pocket expenses, payable to M/s. Kirit Mehta & Co., Cost Accountants (Firm Registration No. 000353), the Cost Auditors of the Company appointed by the Board of Directors to conduct the audit of cost records of the Company for the Financial Year ending March 31, 2023 be and is hereby ratified.

RESOLVED FURTHER THAT the Board of Directors and/or Key Managerial Personnel of the Company be and are hereby authorised to do all such acts, deeds, matters and things and take all such steps as may be deemed necessary, desirable, proper or expedient for the purpose of giving effect to the above resolution."

Item No. 5: Continuation of Non-Executive Independent Directorship of Dr. Kamal Sharma

To consider and if thought fit, to pass with or without modification(s), the following resolution as a Special Resolution:

RESOLVED THAT pursuant to Regulation 17(1A) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, other applicable provisions, if any, of the Companies Act, 2013 and the applicable Rules made thereunder, including any amendment(s), statutory modification(s) and/or re-enactment thereof for the time being in force, consent of Members of the Company be and is hereby accorded for continuation of Dr. Kamal Sharma (DIN 00209430) as Non-Executive Independent Director of the Company who will attain the age of seventy-five years in October 2022, till completion of his current tenure i.e., upto August 24, 2025.

RESOLVED FURTHER THAT the Board of Directors and/or Key Managerial Personnel of the Company be and are hereby authorised to do all such acts, deeds, matters and things and take all such steps as may be deemed necessary, desirable, proper or expedient for the purpose of giving effect to the above resolution.

By order of the Board of Directors of
SeQuent Scientific Limited

Krunal Shah

Company Secretary & Compliance Officer

Membership No.: ACS 26087

Place: Thane

Date: May 25, 2022

NOTES:

1. In view of continuing pandemic situation of COVID-19, the Ministry of Corporate Affairs ("MCA") has vide its General Circular No.2/2022 dated May 05, 2022 read together with General Circular No.14/2020 dated April 08, 2020, General Circular No. 17/2020 dated April 13, 2020, General Circular No.20/2020 dated May 05, 2020, General Circular No.2/2021 dated January 13, 2021, General Circular No.19/2021 dated December 08, 2021 and General Circular No.21/2021 dated December 14, 2021 (collectively referred to as "MCA Circulars") permitted companies to conduct Annual General Meeting ("AGM") through Video Conferencing ("VC") or Other Audio Video Means ("OAVM"), without the physical presence of the Members at a common venue.

Accordingly, in compliance with the MCA Circulars and applicable provisions of the Companies Act, 2013 ('Act') and Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('Listing Regulations'), the 37th AGM is being convened and conducted through VC/OAVM. The deemed venue for the AGM shall be the Registered Office of the Company: 301, 3rd Floor, Dosti Pinnacle, Plot No. E7, Road No. 22, Wagle Industrial Estate, Thane (West) - 400 604, Maharashtra, India.

2. An Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 (the 'Act') in respect of the Special Businesses specified under Item No. 4 and 5 of the accompanying Notice is annexed hereto. Further, disclosures in relation to Item No. 2 and 3 of the Notice, as required under the Listing Regulations and the Secretarial Standard-2 on General Meetings issued by the Institute of Company Secretaries of India ('SS-2') forms part of this Notice as an **Annexure – A**.
3. In line with the MCA Circulars and SEBI Circular no. SEBI/HO/CFD/CMD2/CIR/P/2022/62 dated May 13, 2022 the notice of the 37th AGM along with the Annual Report 2021-22 are being sent only by electronic mode to those Members whose e-mail addresses are registered with the Company/ Depositories. Members may please note that the Notice and Annual Report 2021-22 will also be available on the Company's website at <https://sequent.in/investor-relations.aspx> and on the websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively, and on the website of the Registrar and Transfer Agent at <https://evoting.kfintech.com/>.
4. Pursuant to the provisions of the Act, a member entitled to attend and vote at a meeting is entitled to appoint a proxy to attend and vote on his/her behalf and the proxy need not be a member of the Company. Since this AGM is being held through VC / OAVM pursuant to the MCA Circulars, physical attendance of the members has been dispensed with and consequently, the facility for appointment of proxies by the Members will not be available for the 37th AGM and hence the Proxy Form and Attendance Slip are not annexed to this Notice.
5. Since the AGM will be held through VC/OAVM, the route map of the venue for the Meeting is not annexed hereto.
6. The following documents will be available for inspection by the Members electronically during the AGM:
 - a) Certificate from the Secretarial Auditor confirming that the SeQuent Scientific Limited Employee Stock Option Plan 2020 has been implemented in accordance with Securities and Exchange Board of India (Share Based Employee Benefits and Sweat Equity) Regulations, 2021.
 - b) Register of Directors and Key Managerial Personnel and their Shareholding, and the Register of Contracts or Arrangements in which the Directors are interested, maintained under the Act.Members seeking to inspect such documents can send an e-mail to investorrelations@sequent.in.

7. Members desirous of obtaining any information/ clarification on the financial statements or any of the resolutions as detailed in the Notice are requested to write to the Company on or before September 15, 2022 through an e-mail to investorrelations@sequent.in specifying his/her name along with Client ID/ DP ID or Folio No., as the case may be and the replies to these queries may be given by the Chairman/ Managing Director during the course of AGM or subsequently via e-mail.

8. **KYC Updation**

SEBI has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are therefore requested to submit their PAN to the Depository Participants with whom they maintain their demat accounts.

Non-Resident Indian Members are requested to inform RTA/ respective Depository Participants, immediately of any:

- a) Change in their residential status on return to India for permanent settlement.
- b) Particulars of their bank account maintained in India with complete name, branch, account type, account number and address of the bank with pin code number, if not furnished earlier.

SEBI Notification No. SEBI/LAD-NRO/GN/2018/24 dated June 8, 2018, and further amendment vide Notification No. SEBI/LAD-NRO/GN/2018/49 dated November 30, 2018, requests for effecting transfer of securities (except in case of transmission or transposition of securities) shall not be processed from April 1, 2019 unless the securities are held in the dematerialized form with the depositories. Accordingly, the Company / RTA has stopped accepting any fresh lodgement of transfer of shares in physical form. Members holding shares in physical form are advised to avail the facility of dematerialisation.

To prevent fraudulent transactions, Members are advised to exercise due diligence and notify to their Depositories Participants (DPs) in respect of their electronic share accounts and to the Company's Registrar and Transfer Agent of any change in address or demise of any Member as soon as possible. Members are also advised not to leave their demat account(s) dormant for long. Periodic statement of holdings should be obtained from the concerned DPs and holdings should be verified from time to time.

9. **Procedure for e-voting and joining AGM through VC/OAVM**

In compliance with the provisions of Section 108 of the Act read with Relevant Rules, SS-2, Regulation 44 of the Listing Regulations and MCA Circulars, the facility for remote e-voting and e-voting in respect of the business to be transacted at the AGM is being provided by the Company through KFin Technologies Limited (Formerly known as KFin Technologies Private Limited) ("KFinTech").

General instructions for accessing and participating in the AGM through VC/OAVM Facility and voting through electronic means including remote e-voting is annexed hereto as '**Annexure-B**'.

10. **Scrutinizer for the AGM**

The Company has appointed M/s. Nilesh Shah and Associates, Practicing Company Secretaries, represented by Mr. Nilesh Shah (having Membership No. FCS 4554) or failing him, Ms. Hetal Shah (having Membership No. FCS 8063) to scrutinize the remote e-voting process and e-voting done through VC at the AGM in a fair and transparent manner.

The Scrutinizer shall submit his report to the Chairman or the Company Secretary after completion of the scrutiny.

Results of the Meeting along with the Scrutinizers Report shall be declared by the Chairman or the Company Secretary within the timeline prescribed under the Listing Regulations and shall be displayed on the Company's website, besides being communicated to the Stock Exchanges, Depositories and Registrar and Transfer Agent.

11. Email Address Registration/Updation

Those Members who have not yet registered or updated their email addresses are requested to register or update their email addresses by following the procedure given below for receiving all the communications including annual report, notices, letters etc., in electronic mode from the Company:

- Members holding shares in Demat form may temporarily register their e-mail addresses with the RTA at einward.ris@kfintech.com or Company at investorrelations@sequent.in by providing details such as Name, DPID/Client ID, PAN, mobile number and e-mail ID. It is clarified that for permanent registration of e-mail address, the Members are requested to register the same with their respective Depository Participant.
- Members holding shares in physical form, are requested to register or update their email addresses by submitting physical copy of Form ISR-1 to the RTA at below mentioned address along with the scanned copy of Form ISR-1 to RTA at einward.ris@kfintech.com and the Company at investorrelations@sequent.in:

KFin Technologies Limited
(formerly known as KFin Technologies Private Limited)
Unit: Sequent Scientific Limited
Selenium Tower B, Plot Nos. 31 & 32, Financial District
Nanakramguda, Serilingampally Mandal,
Hyderabad – 500032

ISR-1 Form can be downloaded from the web link: https://sequent.in/pdf/downloads/Form%20ISR-1_p.pdf.

12. KPRISM from KFinTech, RTA

Members are requested to note that, our Registrar and Share Transfer Agents (KFinTech/ RTA) have launched a mobile application - KPRISM and a website <https://kprism.kfintech.com/> for our investors. Now you can download the mobile app and see your portfolios serviced by KFinTech.

Check Dividend status, request for annual reports, change of address, change / update Bank mandate and download standard forms. The android mobile application can be downloaded from Play Store by searching for "KPRISM".

Explanatory Statement Pursuant to Section 102(1) of The Companies Act, 2013

As required by Section 102(1) of the Companies Act, 2013 ('Act'), the following explanatory statement sets out all the material facts relating to the business mentioned under Item No. 4 and Item No. 5 of the accompanying notice:

Item No. 4:

In accordance with the Companies (Cost Records and Audit Rules) 2014, read with the Companies (Cost Records and Audit) Amendment Rules, 2016, the Company is required to conduct cost audit of its records and in that relation, appoint a Cost Auditor within one hundred and eighty days of the commencement of every financial year. In compliance with the same, the Board of Directors, on the recommendation of the Audit Committee had approved the appointment of M/s. Kirit Mehta & Co., Cost Accountants (Firm Registration No. 000353) as the Cost Auditors of the Company for the financial year 2022-23, on remuneration of upto ₹3,85,000/- plus tax and reimbursement of out of pocket expenses.

M/s. Kirit Mehta & Co, have also conveyed its willingness to act as Cost Auditors of the Company for the year 2022-23.

In terms of Section 148 of the Act read with the Companies (Audit and Auditors) Rules, 2014, the remuneration payable to the Cost Auditors as recommended by the Audit Committee and approved by the Board, has to be ratified by the Members of the Company.

Accordingly, ratification by the Members is sought for the remuneration payable to the Cost Auditors for the financial year 2022-23, by passing an Ordinary Resolution as set out in Item No. 4 of the Notice.

None of the Directors and/or Key Managerial Personnel of the Company and/or their relatives, are in any way, concerned or interested, financially or otherwise, in the proposed Ordinary Resolution.

The Board recommends the Ordinary Resolution as set out in Item No. 4 for approval of the Members.

Item No. 5:

Based on the recommendation of Nomination and Remuneration Committee, the Board of Directors of the Company at their meeting held on August 25, 2020, approved the appointment of Dr. Kamal Sharma as an Independent Director of the Company for a term of 5 (Five) years with effect from August 25, 2020 which was approved by the Members of the Company by way of Special Resolution passed through Postal Ballot on January 17, 2021.

Pursuant to Regulation 17(1A) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('Listing Regulations') no listed entity shall appoint a person or continue the directorship of any person as a non-executive director who has attained the age of seventy five years unless a special resolution is passed to that effect.

Dr. Kamal Sharma will turn 75 years of age in the month of October 2022 and thereafter his continuation on the Board of the Company shall require approval of the Members by passing special resolution.

The Board considers that association of Dr. Kamal Sharma would be of immense benefit to the Company and accordingly, the Board of Directors on the recommendation of Nomination and Remuneration Committee has approved the continuation of directorship of Dr. Kamal Sharma as an Independent Director of the Company till the date of expiry of his current term of office, i.e., August 24, 2025.

Details pursuant to Regulation 36 of Listing Regulations and Secretarial Standard - 2, on General Meetings issued by the Institute of Company Secretaries of India, is attached as an **Annexure – A**

Except Dr. Kamal Sharma and his relatives none of the Directors and/or Key Managerial Personnel of the Company and/or their relatives, are in any way, concerned or interested, financially or otherwise, in the proposed Special Resolution.

Accordingly, approval by the Members is sought for the continuation of directorship of Dr. Kamal Sharma as an Independent Director of the Company, by passing a Special Resolution as set out in Item No. 5 of the Notice.

By order of the Board of Directors of
SeQuent Scientific Limited

Krunal Shah

Company Secretary & Compliance Officer

Membership No.: ACS 26087

Place: Thane

Date: May 25, 2022

ANNEXURE – A

Relevant details pursuant to Regulation 36(3) of the Listing Regulations and Secretarial Standard on General Meetings issued by Institute of Company Secretaries of India, is as given under:

Details of Mr. Neeraj Bharadwaj, Director of the Company:

Name of the Director	Mr. Neeraj Bharadwaj
DIN	01314963
Age	53
Date of first appointment on the Board	August 17, 2020
Brief resume, Qualification(s), Experience and Nature of expertise in specific function	<p>Mr. Neeraj Bharadwaj is the Managing Director of Carlyle India Advisors Private Limited, focused on large growth capital and buyout opportunities across sectors in India.</p> <p>Prior to joining Carlyle, he has led and managed multiple companies and has been involved in numerous investments including Apollo Hospitals, Jamdat, Widerthan, NXP among others. He has also worked with McKinsey & Co. as an engagement manager in the past.</p> <p>He holds an MBA with distinction from Harvard Business School and graduated Summa Cum Laude with a BS in Economics from the Wharton School, University of Pennsylvania, USA.</p>
Terms and conditions of appointment or Reappointment	Liable to retire by rotation.
Details of remuneration sought to be paid and remuneration last drawn	Nil
Shareholding in SeQuent Scientific Limited as at the date of notice	Nil
Relationship with other directors, Managers and Key Managerial Personnel of the Company	None
Number of Board & Committee Meetings attended during the FY 2021-22	<p>Board Meetings: 6 out of 6</p> <p>Committee Meetings- NRC: 4 out of 5</p> <p>RMC: 2 out of 2</p>
Membership/Chairmanship of the Committees of SeQuent Scientific Limited	Chairman of Risk Management Committee and Member of Nomination and Remuneration Committee
Details of Directorship	<ol style="list-style-type: none"> 1. Viyash Life Sciences Private Limited 2. Piramal Pharma Limited 3. Nextra Data Limited 4. Ver Se Innovation Private Limited 5. Hexaware Technologies Limited 6. Coditech Software Solutions India Private Limited 7. Indegene Private Limited 8. Carlyle India Advisors Private Limited <p>He is not a director in any listed company</p>

Details of Mr. Rahul Mukim, Director of the Company:

Name of the Director	Mr. Rahul Mukim
DIN	06996915
Age	39
Date of first appointment on the Board	August 17, 2020
Brief resume, Qualification(s), Experience and Nature of expertise in specific function	<p>Mr. Rahul Mukim is a Director of the Carlyle Group focused on India buyout opportunities and is based in Mumbai.</p> <p>Prior to joining Carlyle, he was a Director at Olympus Capital, where he looked after India-focused growth investments in healthcare and financial services. Earlier, Rahul also worked at Morgan Stanley's hedge fund called Frontpoint, and at ICICI Venture (an India-focused Private Equity Fund).</p> <p>He received an MBA degree from IIM Lucknow and completed Bachelor's degree in Computer Engineering from VJTI, Mumbai.</p>
Terms and conditions of appointment or Reappointment	Liable to retire by rotation.
Details of remuneration sought to be paid and remuneration last drawn	Nil
Shareholding in SeQuent Scientific Limited as at the date of notice	Nil
Relationship with other directors, Managers and Key Managerial Personnel of the Company	None
Number of Board & Committee Meetings attended during the FY 2021-22	<p>Board Meetings: 6 out of 6 Committee Meetings-</p> <p>a. Corporate Social Responsibility Committee: 2 out of 2</p> <p>b. Stakeholders Relationship Committee: 1 out of 1</p> <p>c. Audit Committee: 10 out of 10</p>
Membership/Chairmanship of the Committees of SeQuent Scientific Limited	Member of Audit Committee, Corporate Social Responsibility Committee, Ethics and Governance Committee and Chairman of Stakeholders Relationship Committee
Details of Directorship	<ol style="list-style-type: none"> Symed Labs Limited Viyash Life Sciences Private Limited Alivira Animal Health Limited <p>He is not a director in any listed company</p>

Details of Dr. Kamal Sharma, Independent Director of the Company:

Name of the Director	Dr. Kamal Sharma
DIN	00209430
Age	74
Date of first appointment on the Board	August 25, 2020
Brief resume, Qualification(s), Experience and Nature of expertise in specific function	<p>Dr. Sharma is currently the Non-Executive Vice-Chairman of Lupin, with more than 48 years of professional experience in executive positions across Chemical and Pharmaceutical industries, spanning multiple areas such as operations, corporate development, and executive management. As the Managing Director of Lupin, he was instrumental in transforming Lupin into one of the largest and fastest growing pharmaceutical generic company.</p> <p>Previously, he also served as President & Chief Executive of the Life Sciences and Specialty Group, and Member of the Board at RPG Enterprises.</p> <p>Dr. Sharma received a bachelor's degree in Chemical Engineering from IIT Kanpur, a post-graduate diploma in Industrial Management from Jamnalal Bajaj Institute of Management Studies, and Ph.D. in Economics from IIT, Mumbai. He also attended Advanced Management Program (AMP) at Harvard Business School, Boston.</p>
Terms and conditions of appointment or Reappointment	Not liable to retire by rotation.
Details of remuneration sought to be paid and remuneration last drawn	Sitting Fees: ₹1,00,000 for attending each meeting of Board and Committee and Payment of commission not exceeding 2% of Standalone Net Profits of the Company.
Shareholding in SeQuent Scientific Limited as at the date of notice	NIL
Relationship with other directors, Managers and Key Managerial Personnel of the Company	None
Number of Board & Committee Meetings attended during the FY 2021-22	<p>Board Meetings: 6 out of 6</p> <p>Committee Meetings-</p> <ol style="list-style-type: none"> Independent Directors Committee Meeting: 1 out of 1 Corporate Social Responsibility Committee: 2 out of 2 Nomination and Remuneration Committee: 5 out of 5 Audit Committee: 10 out of 10
Membership/Chairmanship of the Committees of SeQuent Scientific Limited	Member of Independent Directors Committee, Nomination and Remuneration Committee, Audit Committee and Chairman of Corporate Social Responsibility Committee.
Details of Directorship	<p>Listed</p> <ol style="list-style-type: none"> Lupin Limited <p>Unlisted</p> <ol style="list-style-type: none"> Lupin Healthcare Limited Alivira Animal Health Limited Faisa Financial Private Limited Templetree Properties Private Limited Temple Wellness Ventures India Private limited

ANNEXURE – B

General instructions for accessing and participating in the AGM through Video Conference/ Other Audio-Visual Means (VC/ OAVM) Facility and voting through electronic means including remote e-Voting

Procedure for Remote E-Voting

1. In compliance with the provisions of Section 108 of the Act, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time, Regulation 44 of the Listing Regulations and in terms of SEBI vide circular no. SEBI/HO/CFD/CMD/ CIR/P/2020/242 dated December 9, 2020 in relation to e-Voting Facility provided by Listed Entities, the Members are provided with the facility to cast their vote electronically, through the e-Voting services provided by KFintech, on all the resolutions set forth in this Notice. The instructions for e-Voting are given in Note No. 8.
2. However, in pursuant to SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020 on "e-Voting facility provided by Listed Companies", e-Voting process has been enabled to all the individual demat account holders, by way of single login credential, through their demat accounts / websites of Depositories / Depository Participants in order to increase the efficiency of the voting process.
3. Individual demat account holders would be able to cast their vote without having to register again with the e-Voting service provider (ESP) thereby not only facilitating seamless authentication but also ease and convenience of participating in e-Voting process. Shareholders are advised to update their mobile number and e-mail ID with their DPs to access e-Voting facility.
4. Remote e-Voting period commences on Thursday, September 15, 2022 at 09:00 a.m. (IST) and ends on Monday, September 19, 2022 at 05:00 p.m. (IST).
5. The voting rights of Members shall be in proportion to their shares in the paid-up equity share capital of the Company as on the cut-off date, Tuesday, September 13, 2022.
6. Any person holding shares in physical form and non-individual shareholders, who acquires shares of the Company and becomes a Member of the Company after sending of the Notice and holding shares as of the cut-off date, may obtain the login ID and password by sending a request at evoting@kfintech.com or inward.is@kfintech.com. However, if he / she is already registered with KFintech for remote e-Voting then he /she can use his / her existing User ID and password for casting the vote.
7. In case of Individual Shareholders holding securities in demat mode and who acquires shares of the Company and becomes a Member of the Company after sending of the Notice and holding shares as of the cut-off date may follow steps mentioned below under "Login method for remote e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode."
8. The details of the process and manner for remote e-Voting and e-AGM are explained herein below:
Step 1: Access to Depositories e-Voting system in case of individual shareholders holding shares in demat mode.
Step 2: Access to KFintech e-Voting system in case of shareholders holding shares in physical and non-individual shareholders in demat mode.
Step 3: Access to join virtual meetings (e-AGM) of the Company on KFintech system to participate e-AGM and vote at the AGM.

Details on Step 1 are mentioned below:

I) Method of login / access to Depositories (NSDL / CDSL) e-voting system in case of individual members holding shares in demat mode

Type of member	Login Method
Individual members holding securities in demat mode with NSDL	A. Instructions for existing Internet-based Demat Account Statement ("IDeAS") facility Users:
	i) Visit the e-services website of NSDL https://eservices.nsdl.com either on a personal computer or on a mobile.
	ii) On the e-services home page click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section. Thereafter enter the existing user id and password.
	iii) After successful authentication, members will be able to see e-voting services under 'Value Added Services'. Please click on "Access to e-voting" under e-voting services, after which the e-voting page will be displayed.
	iv) Click on company name, i.e. 'Sequent Scientific Limited', or e-voting service provider, i.e. KFinTech.
	v) Members will be re-directed to KFinTech's website for casting their vote during the remote e-voting period and voting during the Meeting.
	B. Instructions for those Members who are not registered under IDeAS:
	i) Visit https://eservices.nsdl.com for registering.
	ii) Select "Register Online for IDeAS Portal" or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp .
	iii) Visit the e-voting website of NSDL https://www.evoting.nsdl.com/ .
	iv) Once the home page of e-voting system is launched, click on the icon "Login" which is available under 'Shareholder / Member' section. A new screen will open.
	v) Members will have to enter their User ID (i.e. the sixteen digit demat account number held with NSDL), password / OTP and a Verification Code as shown on the screen.
	vi) After successful authentication, members will be redirected to NSDL Depository site wherein they can see e-voting page.
	vii) Click on company name, i.e. Sequent Scientific Limited, or e-voting service provider name, i.e. KFinTech, after which the member will be redirected to e-voting service provider website for casting their vote during the remote e-voting period and voting during the Meeting.
	viii) Members can also download the NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience.

NSDL Mobile App is available on



Individual members holding securities in demat mode with CDSL	A. Instructions for existing users who have opted for Electronic Access To Securities Information ("Easi / Easiest") facility:
	i) Visit https://web.cdslindia.com/myeasi/home/login or www.cdslindia.com
	ii) Click on New System MyEasi.
	iii) Login to MyEasi option under quick login.
	iv) Login with the registered user ID and password.
	v) Members will be able to view the e-voting Menu.
	vi) The Menu will have links of KFinTech e-voting portal and will be redirected to the e-voting page of KFinTech to cast their vote without any further authentication.
	B. Instructions for users who have not registered for Easi / Easiest
	i) Visit https://web.cdslindia.com/myeasi/Registration/EasiRegistration for registering.
	ii) Proceed to complete registration using the DP ID, Client ID (BO ID), etc.
	iii) After successful registration, please follow the steps given in point no.1 above to cast your vote.
	C. Alternatively, instructions for directly accessing the e-voting website of CDSL
i) Visit www.cdslindia.com	
ii) Provide demat Account Number and PAN	

Type of member	Login Method
	<p>iii) System will authenticate user by sending OTP on registered mobile and email as recorded in the demat Account.</p> <p>iv) After successful authentication, please enter the e-voting module of CDSL. Click on the e-voting link available against the name of the Company, viz., 'Sequent Scientific Limited' or select KFintech.</p> <p>v) Members will be re-directed to the e-voting page of KFintech to cast their vote without any further authentication.</p>
Individual members login through their demat accounts / Website of Depository Participant	<p>A. Instructions for login through Demat Account / website of Depository Participant</p> <p>i) Members can also login using the login credentials of their demat account through their DP registered with the Depositories for e-voting facility.</p> <p>ii) Once logged-in, members will be able to view e-voting option.</p> <p>iii) Upon clicking on e-voting option, members will be redirected to the NSDL / CDSL website after successful authentication, wherein they will be able to view the e-voting feature.</p> <p>iv) Click on options available against Sequent Scientific Limited or KFintech.</p> <p>v) Members will be redirected to e-voting website of KFintech for casting their vote during the remote e-voting period without any further authentication.</p>
Important note: Members who are unable to retrieve User ID / Password are advised to use Forgot user ID and Forgot Password option available at respective websites.	
Helpdesk for Individual members holding securities in demat mode for any technical issues related to login through NSDL / CDSL:	
Securities held with NSDL	Please contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30
Securities held with CDSL	Please contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at 022-23058738 or 022-23058542-43

II) Method of login / access to KFintech e-voting system in case of members holding shares in physical and non-individual members in demat mode

Type of member	Login Method
Members whose email IDs are registered with the Company / Depository Participant(s)	<p>A. Instructions for Members whose email IDs are registered with the Company / Depository Participant(s),</p> <p>Members whose email IDs are registered with the Company / Depository Participant(s) will receive an email from KFintech which will include details of E-voting Event Number (EVEN), USER ID and password. They will have to follow the following process:</p> <p>i) Visit the e-services website of NSDL https://eservices.nsdl.com either on a personal computer or on a mobile.</p> <p>ii) Enter the login credentials (i.e. User ID and password). In case of physical folio, User ID will be EVEN (E-Voting Event Number), followed by folio number. In case of Demat account, User ID will be your DP ID and Client ID. However, if a member is registered with KFintech for e-voting, they can use their existing User ID and password for casting the vote.</p> <p>iii) After entering these details appropriately, click on "LOGIN".</p> <p>iv) Members will now reach password change Menu wherein they are required to mandatorily change the password. The new password shall comprise of minimum 8 characters with at least one upper case (A-Z), one lower case (a-z), one numeric value (0-9) and a special character (@, #, \$, etc.). The system will prompt the member to change their password and update their contact details viz. mobile number, email ID etc. on first login. Members may also enter a secret question and answer of their choice to retrieve their password in case they forget it. It is strongly recommended that members do not share their password with any other person and that they take utmost care to keep their password confidential.</p> <p>v) Members would need to login again with the new credentials.</p> <p>vi) On successful login, the system will prompt the member to select the "EVEN" i.e., 'Sequent Scientific Limited - AGM' and click on "Submit"</p> <p>vii) On the voting page, enter the number of shares (which represents the number of votes) as on the cut-off date under "FOR/AGAINST" or alternatively, a member may partially enter any number in "FOR" and partially "AGAINST" but the total number in "FOR/AGAINST" taken together shall not exceed the total shareholding as mentioned herein above. A member may also choose the option ABSTAIN. If a member does not indicate either "FOR" or "AGAINST" it will be treated as "ABSTAIN" and the shares held will not be counted under either head.</p> <p>viii) Members holding multiple folios / demat accounts shall choose the voting process separately for each folio / demat account.</p>

Type of member	Login Method
	ix) Voting has to be done for each item of the Notice separately. In case a member does not desire to cast their vote on any specific item, it will be treated as abstained.
	x) A member may then cast their vote by selecting an appropriate option and click on "Submit".
	xi) A confirmation box will be displayed. Click "OK" to confirm else "CANCEL" to modify. Once a member has voted on the resolution (s), they will not be allowed to modify their vote. During the voting period, members can login any number of times till they have voted on the Resolution(s).
Members whose email IDs are not registered with the Company / Depository Participants(s)	<p>B. Instructions for Members whose email IDs are not registered with the Company / Depository Participants(s), and consequently the Notice of Meeting and e-voting instructions cannot be serviced</p> <p>i) Members, who have not registered their email address, thereby not being in receipt of the Notice of Meeting and e-voting instructions, may temporarily get their email address and mobile number submitted with KFinTech, by accessing the link: https://ris.kfintech.com/clientservices/mobilereg/mobileemailreg.aspx.</p> <p>ii) Members are requested to follow the process as guided to capture the email address and mobile number for receiving the soft copy of the Notice and e-voting instructions along with the User ID and Password. In case of any queries, members may write to einward.ris@kfintech.com.</p> <p>iii) Alternatively, members may send an e-mail request at the email id einward.ris@kfintech.com along with scanned copy of the request letter, duly signed, providing their email address, mobile number, self-attested PAN copy and Client Master copy in case of electronic folio and copy of share certificate in case of physical folio for sending the Annual report, Notice and the e-voting instructions.</p> <p>iv) After receiving the e-voting instructions, please follow all the above steps to cast your vote by electronic means.</p>

Method / Access to join the Meeting on KFinTech system and to participate and vote thereat -

Type of member	Login Method
All shareholders, including Individual, other than Individual and Physical, for attending the Meeting of the Company through VC / OAVM and e-voting during the meeting	<p>A. Instructions for all the shareholders, for attending the Meeting of the Company through VC / OAVM and e-voting during the meeting:</p> <p>i) Members will be able to attend the Meeting through VC / OAVM platform provided by KFinTech. Members may access the same at https://emeetings.kfintech.com/ by using the e-voting login credentials provided in the email received from the Company / KFinTech.</p> <p>ii) After logging in, click on the Video Conference tab and select the EVEN of the Company.</p> <p>iii) Click on the video symbol and accept the meeting etiquettes to join the meeting. Please note that members who do not have the user id and password for e-voting or have forgotten the same may retrieve them by following the remote e-voting instructions mentioned above.</p> <p>iv) The procedure for e-voting during the Meeting is same as the procedure for remote e-voting since the Meeting is being held through VC / OAVM.</p> <p>v) The e-voting window shall be activated upon instructions of the Chairman of the Meeting during the Meeting.</p> <p>vi) E-voting during the Meeting is integrated with the VC / OAVM platform and no separate login is required for the same.</p>

Other Instructions

- i. Speaker Registration: The Members who wish to speak during the meeting may register themselves as speakers for the AGM to express their views. They can visit <https://emeetings.kfintech.com> and login through the user id and password provided in the mail received from Kfintech. On successful login, select 'Speaker Registration' which will open from September 14, 2022 at 09:00 a.m. (IST) upto September 15, 2022 at 05:00 p.m. (IST). Members shall be provided a 'queue number' before the meeting. The Company reserves the right to restrict the speakers at the AGM to only those Members who have registered themselves, depending on the availability of time for the AGM.
- ii. Post your Question: The Members who wish to post their questions prior to the meeting can do the same by visiting <https://emeetings.kfintech.com>. Please login through the user id and password provided in the mail received from Kfintech. On successful login, select 'Post Your Question' option.
- iii. Only bonafide Members of the Company whose names appear in the Register of Members as on Tuesday, September 13, 2022 will be permitted to attend the meeting through VC/OAVM. The Company reserves its right to take all necessary steps as may be deemed necessary to restrict non-members to attend the Meeting.

- iv. Members, whose names appear in the Register of Members / list of Beneficial Owners as on Tuesday, September 13, 2022, being the cut-off date, are entitled to vote on the Resolutions set forth in this Notice. In case of Joint Holders attending the AGM, only such Joint Holder who is named first in the order of names will be entitled to vote. A person who is not a Member as on the cut-off date should treat this Notice for information purposes only. Once the vote on a resolution(s) is cast by the Member, the Member shall not be allowed to change it subsequently.
- v. In case a person has become a Member of the Company after dispatch of AGM Notice but on or before the cutoff date for E-voting, he/she may obtain the User ID and Password in the manner as mentioned below:
- If the mobile number of the member is registered against Folio No./ DP ID Client ID, the member may send SMS: MYEPWD <space> E-Voting Event Number+Folio No. or DP ID Client ID to 9212993399
- Example for NSDL:
MYEPWD <SPACE> IN12345612345678
- Example for CDSL:
MYEPWD <SPACE> 1402345612345678
- Example for Physical:
MYEPWD <SPACE> XXXX1234567890
- If e-mail address or mobile number of the member is registered against Folio No. / DP ID Client ID, then on the home page of <https://evoting.kfintech.com/>, the member may click "Forgot Password" and enter Folio No. or DP ID Client ID and PAN to generate a password.
 - Members who may require any technical assistance or support before or during the AGM are requested to contact KFintech at toll free number 1-800-309-4001 or write to them at evoting@kfintech.com.
- vi. Members are requested to apply for consolidation of folios, in case their holdings are maintained in multiple folios.
- vii. Pursuant to the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, shares of a listed entity can only be transferred in demat form. Therefore, shareholders are encouraged in their own interest to dematerialize their shareholding to avoid hassle in transfer of shares and eliminate risks associated with physical shares. Members can write to the Registrar in this regard. Further, the SEBI vide its Circular no. SEBI/HO/ MIRSD/ MIRSD_RTAMB/P/CIR/2022/8 dated January 25, 2022 has mandated the listed Companies to issue shares in dematerialized format only while processing service request such as issue of duplicate securities certificate, claim from unclaimed suspense account, renewal/exchange of securities certificate, endorsement, sub-division/ splitting of securities certificate, consolidation of securities certificates/folios, transmission and transposition.